

March 8, 2007

Dear Parents:

What a fun year we are having working with the students in CDF's StageDoor Youth Theatre Program. We are busy preparing for our student acting showcase, where the actors attempt to answer the question: **What's in a Play?** This year our acting classes will participate in a showcase of their own at the CDF Performance Studio to share some of what they have learned this year. This will be a fun-filled night for the family, so mark your calendars now. We have some dates and details to share with you to help everything run smoothly. This letter explains the logistics of dress rehearsals and performances, and the enclosures have important information about the cast list, photo call and bouquets.

The performance fee that you pay for your child to participate, covers the cost of the souvenir t-shirt, as well as the production expenses. The showcase is free to attend, but seating is limited. We raise funds for our work in the community through your purchases of photographs and bouquets. While very affordable, they provide us with a bit of funding for our community partnerships program. These are optional for you to purchase.

CAST LIST: Please check the cast list carefully for the spelling of your child's name. If your child's name is not spelled or listed correctly or is not listed and you plan for him/her to be in the show, PLEASE NOTIFY OUR OFFICE IMMEDIATELY at 870-0073!

PHOTO CALL / APRIL 9 -14: A head shot of the acting students will be taken by *Focus on Kids* during their regular class time at CDF the week of April 9-14th. A group photo of their class will also be taken at that time. Please bring your child to class that week in their showcase t-shirt, camera-ready. A letter with more details is enclosed. Please read it carefully.

LAST CLASSES: The week of May 9 – 12th will be the last classes for the school year, ending with the performances May 12th.

PLEASE NOTE: Your monthly tuition payments are determined by dividing the total annual tuition cost evenly over the nine month school year. This allows your tuition amount to remain the same each month/quarter. **Your May payment is the balance due for the year. Please also make sure your spring performance fee is paid in full by April 1st to ensure your child's participation in the showcase.**

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DRESS REHEARSALS:

▶ **Friday, April 27th / 5:30 – 8:30pm at CDF Studios**

All acting students in Beginning Acting, Acting I and Acting II should arrive by 5pm at CDF for rehearsal. This will be the first time all three acting classes come together to put all the scenes in the proper order. There will undoubtedly be some down time for the actors, so they are welcome to bring homework, books, quiet activities that can keep them occupied until they are on stage. They will also get a snack break, so bring something to eat, if you wish. Water bottles are the only drink allowed in the studio!

▶ **Friday, May 11th / 5:00 – 9:30pm at CDF Studios**

This is the evening when it all comes together. We will begin with a warm-up and then put the showcase together with lights and costumes for the first time. There will be a short break to eat dinner, but students will not be allowed to leave the building, so please bring something for them to eat. After the dinner break we will do a complete final dress rehearsal and the actors will be dismissed by 9:30pm. They should leave any costume items in the dressing rooms before leaving the studio.

PERFORMANCE: Saturday, May 12th at the CDF Performance Studio

To accommodate all the family members in attendance, we are having two performances. Please note the following two show times:

Show #1	5:00pm
Show #2	7:30pm

Students should arrive at CDF no later than 4:00pm to get ready for the show. The performances begin at 5pm and 7:30pm and should last about an hour and a half. We will feed the actors between shows. They will stay at CDF until the final show is over around 9:00pm.

IMPORTANT: Seating is limited in the performance studio because of the fire code. To allow everyone to enjoy the show; we are asking that families attend **only one** on the above show times. The event is free to attend, but you will need to get a ticket to ensure a seat. Tickets will be available at the front desk starting April 15th. If each acting student has about 5 guests in attendance at only one of the shows, we will have plenty of room for everyone. Thank you for your help with this matter.

Though performance time can sometimes get hectic, the staff at CDF works hard to make it as easy and enjoyable as possible. If a problem occurs, we will do whatever we can to alleviate it quickly and efficiently. Please try to be patient with us and remember that in addition your child, we are responsible for many other students as well. Thank you for your help and understanding. We are excited about the performance and look forward to sharing some of what the students have learned.

Sincerely,

Charla Cochran
Program Director

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